



St Joseph's
Hospice

ALL YOU NEED TO KNOW FOR YOUR BUCKET COLLECTION



Upcoming Bucket Collections

- 17th November – Bethnal Green Underground Station
 - 6th December – Asda, Isle of Dogs
 - 8th December – Stratford Underground Station
 - 13th December – Sainsbury’s Lower Clapton Road, Hackney
 - 18th December – Asda, Isle of Dogs
 - 19th December – Asda, Isle of Dogs
 - 20th December – Asda, Isle of Dogs
 - 21st December – Sainsbury’s Lower Clapton Road, Hackney
 - 22nd December - Sainsbury’s Lower Clapton Road, Hackney
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Dear friend,

Thank you so much for taking an interest in supporting us at a bucket collection!

Bucket collections are fun, sociable and a great way to meet new people whilst also raising vital funds for St Joseph’s Hospice.

Here is all the information you should need for a successful bucket collection:

- Frequently asked questions about bucket collections
- Handy hints and tips for a successful bucket collection
- Information on how to claim expenses
- Consent form for us to use your photos

After the collection we will let you know how much was collected and send you a certificate of thanks.

If you have any other questions either now or on the day, I am more than happy to help, my details are below.

Thanks again and I look forward to seeing you at a upcoming bucket collection

Charlie

Charlie Lewis-Jones
Community Fundraiser
074830 97060 / c.lewisjones@stjh.org.uk

Frequently asked questions

What happens at the end of my shift?

At the end of your shift, you will either have a fellow volunteer take over, or a member of staff will come to collect the buckets from you.

What should I wear for the bucket collection?

If you have your St Joseph's t-shirt then please wear that, if not, t-shirts are readily available upon request. It is also a good idea to wear comfortable footwear.

Can I wear fancy dress?

YES! You can wear fancy dress we fully encourage you to wear anything that is going to attract attention. Make sure you take a photo and share that with us! Please let us know beforehand if you plan on wearing fancy dress, only so we can all dress up too!

What if I am asked a question about St Joseph's Hospice work and I don't know the answer?

Tell people they can look on our website: www.stjh.org.uk or call 020 8525 3200. Don't be afraid to say if you don't know the answer it's better to do that than making something up!

Can I shake my bucket?

No, but you can let people know you are there by announcing that you are collecting for St Joseph's Hospice. There are more tips enclosed.

Can I bring my friend along to a Bucket Collection?

We are only allowed to have a set amount of volunteers to collect so please contact Charlie or Simon before and we will let you know if we have spaces available.

When will I know how much we've raised?

We will try to let you know as soon as possible after the collection. It can take a few days to count the money as it depends how busy our finance team are. When I know the amount I will email you or send a letter if you are not on email.

If you have any questions please contact:

Charlie Lewis-Jones 074830 97060 c.lewisjones@stjh.org.uk

Hints and tips for a successful collection

- ❖ Get a good spot in the designated area. Try to keep within eyeshot of another collector, you can stand together if you are not causing an obstruction. You will be told if you are able to move around.
- ❖ Smile, make eye-contact and show enthusiasm. You don't have to be loud but if you are positive and enjoy yourself it will rub off on those you are collecting from.
- ❖ If you do want to say something to get people's attention then make sure you are comfortable with what you are saying you may develop some catchphrases that you like using! Keep it professional though – you are representing the hospice!
- ❖ It's rare to face hostility from a member of the public, but if you do encounter someone who is rude or abusive then you should contact a member of staff or security at the collection site immediately. Also do let Charlie and Simon know, so we can follow this up afterwards.
- ❖ People love being thanked, especially with a smile!
- ❖ If you are on social media don't forget to tweet or write about us on Facebook, Instagram and X (Twitter) by using @StJoHospice
- ❖ Finally, please do not put yourself at risk. In the unlikely event that someone tries to take your collection bucket, let them, do not put up a fight. Please then advise the staff member or security at the site and let St Joseph's know asap so that we can make sure the police have been informed and we will follow this up.

“Suggested Phrases”

Could you spare any change?

We are collecting for St Joseph's Hospice!

Support your local hospice.

Your small change can make a big difference to us.

All help gratefully received



Information on how to Claim Expenses

Travel: We will pay up to £5 –for travel if you think it will be more please let us know before the collection.

Volunteers can claim expenses for their journey to the event and home but will need to have a registered oyster card- will need to either print out their journey history or email it to s.bennett@stjh.org.uk Simon will then pay them out in cash so you will need to come into the hospice to pick it up.

We can't accept top ups on pay as you go as they may have been used for other journeys.

Lunch Allowance: If you are collection for 4 hours or more you will be able to claim our standard lunch allowance of £3.65. If possible, please get a receipt for your lunch, as will need this for our finance records. If you are doing less than this then we suggest you bring snacks or refreshments with you. If it is hot weather then we recommend making sure, you have water with you.

St Joseph's Hospice permission to use your story and image

Project: Bucket Collections

Project title:

Project date:

St Joseph's Hospice cares for and supports people affected by life-shortening conditions and terminal illnesses in the hospice and at home in Hackney and the City of London, Newham and Tower Hamlets.

Film, photographs and stories are powerful ways of raising funds for St Joseph's and telling people how patients benefit from the care and support they receive here. We would like to use your image on social media, website and posters to illustrate your experience of the hospice.

You should only agree to us using your story and image if you feel completely happy with us doing so and you are under no pressure to sign.

How we will use your image

We will use your image on our website, posters, and social media

Please consider the feelings of your next of kin and tell them that you have allowed us to take and use your image in a film.

However, please remember that once your photo/words are published and in circulation it may be copied and used by others.

Your permission

I have read and understood the above and I give permission for St Joseph's Hospice to use my image.

I also give my consent for you to continue to use my image after my death

Yes / No

Full name (please print).....

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Address.....

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If under 16, Parent's
name.....
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Contact telephone
number.....
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Signature
Date.....

